

BY LAWS
OF
MACQUARIE ICE SKATING CLUB

Amended at Council Meeting 2 December 2006
Made under Clause 4 (i) i & ii of the MISC Constitution

1. With regard to Family Membership: Any close relative of a skater (in the absence of a parent) who acts in the manner of a parent may apply in writing for the privileges under the Family Membership rule.
2. Should any skater or their connections in any way mistreat a judge, then the Club Council may, at its discretion, review support for that skater, and reserves the right to take disciplinary action.
3. Support for financial Home Club Members holding membership with NSWISA Inc., i.e. those that have paid the relevant and current membership fees:
 - i. International Skater (figure, dance, pair only) - \$750 each per skater per Club financial year. Each skater may be requested to provide a written report for inclusion in the club newsletter on return from competition. International skaters seeking financial support must complete and submit an "Application for Sponsorship" form to the Club Council for consideration. All such applications should be submitted in the calendar year for which sponsorship is requested.
 - iA International skater in adult competition for which entrants are not selected or win the right to compete (figure, dance, pair only)- \$100 each per skater per Club financial year.
 - ii. To National Championship, all MISC representatives (i.e. figure, dance, pair) – fully paid entry fee.
 - iii. To State Titles – the first 3 Macquarie representatives (i.e. figure, dance, pair) home in the Club Championships in direct equivalent events, fully paid entry fee.
 - iv. To be eligible for (i), (iA), (ii), (iii) above, in respect of each category of skating, skaters must not receive support from another ice-skating club in the club financial year, other than prize money or appearance money.
 - v. Each MISC Synchronised Skating Team competing at Nationals - \$1,000 per team.
 - vi. To be eligible for (i), (iA), (ii), (iii), (iv) and (v) above, skaters must have:

- (A) skated for Macquarie and no other Club for the whole of the Club financial year, ending each year at 31st December; and
- (B) personally made a bona fide effort for the benefit of the Club, to the satisfaction of the Club Council.

From 2006, a skater who is awarded 5 or more Stars, under the Club's then current Stars for Nationals program will be taken to have made a satisfactory effort for the benefit of the Club.

Each Stars for Nationals program will be calculated in respect of the for the 12 months commencing immediately following the conclusion of the Australian Figure Skating Championships in any year.

Club Council reserves the right at any time to add to or to vary the activities that qualify for its Stars for Nationals program.

- vii. In addition to (vi) above, to be eligible for (i) above, *new* MISC home club members who were financial at Jan 31st January in the year to which they are seeking an international skater sponsorship, shall be eligible to apply in that year, but *not* be eligible to be paid until the month of December of that year. *New* home club members who were not financial by January 31st, will not be eligible to apply for an international skater sponsorship until the following club financial year. *Ongoing* home club members who were financial at Jan 31st January shall be paid in December of the year of application, or earlier at the club council's discretion. International sponsorships will not be paid until after the competition has been completed.
- viii. Notwithstanding the foregoing, as these reimbursements are a privilege (not a right) the Club Council reserves the right to refuse or to withhold any reimbursement at any time as it sees fit.

4. Club Championships:

- i. Must be a financial member of the Club, a financial member of another club affiliated with NSWISA or other State Association or a guest skater invited by the event convenor.
- ii. Everyone who enters will get to skate.
- iii. Only a home club member of MISC can hold a Club Championship title or Club title.
- iv. The Club Champion is the highest placed home club member skating in that division.

5. So far as practicable, Annual General Meeting of the club will be held at such a time so that the Club vote at the NSWISA AGM may be determined by the Club Membership at large in the General Business of that meeting. If, in any year, it is not practicable to hold the Annual General Meeting in advance of the NSWISA AGM, the Club Council shall determine the Club vote and direct its NSWISA representative accordingly.
6. Employees of Macquarie Ice Rink are ineligible to be members of the Macquarie Ice Skating Club Council and/or its Sub-committees.
7. Tests: These By-Laws shall be read in conjunction with the Test Rules and Regulations (the “Rules”) as laid down by the NSWISA and ISA and amended from time to time. These by-laws are in no way a substitute for the test rules and regulations, rather they are complimentary to the rules.
 - A. The Club’s Test Co-ordinator shall be responsible for organising tests according to the Rules and By-Laws, assisted by other Club Council members from time to time, as requested by the Test Co-ordinator.
 - B. The Test Co-ordinator shall submit all documentation and Test Fees to the NSWISA as laid down in the Rules.
 - C. A Club Test Register shall be maintained. Records may be maintained on computer, however, the Test Co-ordinator is required to maintain a record in book form. This Register will contain details including date application received, name, test type, projected test date, coach and result. Upon receipt of a correctly submitted test application, an applicant’s details will be registered. This Register will be available for inspection by any Club member by request at the Test Co-ordinator’s convenience.
 - D. A correctly submitted test application shall consist of the following:
 - i. NSWISA Test Application form appropriately filled out and signed.
 - ii. A cheque or postal order addressed to the NSWISA for the applicable test fee.
 - E. Test candidates must be financial Club members and financial members of the NSWISA. By applying to test, candidates undertake that their memberships are current. Candidates are reminded that a test undertaken without current NSWISA membership is invalid.
 - F. Applications may be lodged by delivering by hand or posted to the Test Co-ordinator (preferred option), or by leaving the application in a sealed envelope on the Club tray at the Rink. The Club will not be held responsible for the applications left on the Club tray which are lost, or subject to delays in processing. Applications must be received three weeks prior to the proposed test date – registration as early as

possible is recommended since this rule, i.e. test application papers and cheque CANNOT be received on the night of the test, nor will verbal applications be received from coaches, or anyone else.

- G. The NSWISA Rules governing refunds will be adhered to for any NSWISA test fee submitted, i.e. a candidate must skate on the date nominated according to the Rules, and will not be entitled to a refund if he/she does not skate, except if a medical certificate or other written evidence is provided to, and approved by the NSWISA.
- H. All test dates and venues will be determined by NSWISA.
- I. Individual candidate's test dates will be posted on the Club Noticeboard five days prior to the test date. It is the responsibility of the candidate to check the Club Noticeboard for any changes in regard to date, time and/or venue.

8. Child Protection:

Each member of the Club must act in such a manner as to give full effect to the provisions and intent of the Club's Child Protection and Member Protection Policy, adopted 7 October 2006 (as amended and published from time to time)

9. Public Officer:

A. The Public Officer is responsible for:

- i. Lodging documents with the Office of Fair Trading (and keeping the Club's Certificate of Incorporation.)
- ii. Supervising the register of members of the Club specifying the name and address of each person who is a member of the Club together with the date on which the person became a member.

B. The Public Officer must provide a copy of the Annual Statement, including financial reports, to the Office of Fair Trading within one month of the Annual General Meeting.

C. A Change in name or address of the Public Officer must be notified to the Office of Fair Trading within fourteen days.

10. Dispute Resolution:

The committee will make every effort to resolve, in a fair and equitable manner, any disputes as they arise. Unresolvable disputes will be dealt with in accordance with the provisions of the current MISC Constitution.
